

Selecting the Chair of CUSA

The Committee on Undergraduate Studies and Advising shall select a chair for the next academic year using the following procedure:

Second year members will automatically be considered nominees for the position of chair (to serve in their third year), and will be included on a written ballot to be distributed at the 1st CUSA meeting in April.

Any candidate not interested in being considered will notify the chair of CUSA at least one week prior to the 1st meeting in April, at which point their name will be taken off of the ballot.

In the event that no second year member wishes to be considered for the chair position, all first year members will be notified immediately and will be considered nominees for the position of chair (to serve in their second year) with their names included on a written ballot to be distributed at the 1st CUSA meeting in April.

Any first year candidate not interested in being considered will notify the chair of CUSA prior to the 1st meeting in April, at which point their name will be taken off the ballot. A vote will be conducted at the 1st April meeting, with results tabulated and announced immediately.

In the event of a tie, a second vote will be taken for consideration between the two nominees with the highest votes. If a second tie occurs, the current chair of CUSA will flip a coin to determine the incoming chair.

The term of service for the chair of CUSA will be for one academic year.

If the chair must step down during the year, the member with the second highest votes in the original chair election will be appointed to serve as CUSA chair for the remainder of the academic year term. If that member is no longer serving on CUSA, or if they decline the appointment, the normal voting procedures will be repeated as outlined above at the next CUSA meeting.