College of Liberal Arts & Sciences  
College Academic Council  
Minutes – September 12, 2017

Committee members in attendance: Nancy Brady, Marie Grace Brown, John Hachmeister, Audrey Lamb, Jennifer Roberts, Antônio Simoes, Yan Bing Zhang

Committee members absent: Michael Baskett, Stephen Dickey, Daniel Reuman, Patrick Suzeau

Others in attendance: Mohamed El-Hodiri, Joseph Harrington, Kristine Latta, Karen Ledom, Carl Lejuez, Marshall Maude, David Mechem, Jim Mielke, Rachel Schwien

The meeting was called to order by Carl Lejuez at 4:03 PM.

Minutes
A motion was made and seconded to approve the May 9, 2017 minutes of the College Academic Council as written. The motion was approved unanimously.

Consent Agenda
A motion was made and seconded to approve the CGS & CUSA consent agenda. The motion was approved unanimously.

The consent agenda included the following:
A. CUSA Curricular Changes for Approval  
a. NEW COURSES: GEOG 586, TIB 301, TIB 302  
b. COURSE CHANGES: BIOL 544, BIOL 546, CHIN 106, CHIN 251, CHIN 252, ENGL 400/LA&S 400, GIST 376/HIST 376, LWS 330, LWS 332, PHSX 213, PHSX 214  
c. COURSE DEACTIVATIONS: BIOL 409

B. CUSA Program Requirements for Approval  
a. Change to Existing Major: Geology, BS  
                             Mathematics, BS

C. CGS Curricular Changes for Approval  
a. COURSE DEACTIVATIONS: ATMO 727, ATMO 825, ATMO 827, GEOG 806, GEOG 818, GEOG 958

Report of the Committee on Graduate Studies (CGS)  
(David Mechem, 2016-2017 CGS Chair, reporting)  
A. Submission of the 2017-2018 CGS Annual Report

Report of the Committee on Undergraduate Studies & Advising (CUSA)  
(Marshall Maude, 2017-2018 CUSA Chair, reporting)  
A. Submission of the 2016-2017 CUSA Annual Report

With the CUSA report serving as the motion, after a second to the motion was made and there was an opportunity for discussion, CAC voted unanimously to approve the following:  
• BA Quantitative Literacy Requirement Policy Proposal

With the CUSA report serving as the motion, after a second to the motion was made and there was an opportunity for discussion, CAC voted unanimously to approve the following:  
• BGS Degree Policy Proposal
With the CUSA report serving as the motion, after a second to the motion was made and there was an opportunity for discussion, CAC voted **unanimously** to approve the following:

- Time Limit to Degree Policy Proposal

With the CUSA report serving as the motion, after a second to the motion was made and there was an opportunity for discussion, CAC voted **unanimously** to approve the following:

- Change of School Policy Proposal

With the CUSA report serving as the motion, after a second to the motion was made and there was an opportunity for discussion, CAC voted **unanimously** to approve the following:

- BGS Career Prep Courses: GEOG 500

A motion was made to add the BGS Career Prep courses for Approval to the consent agenda for future CAC meetings. After a second to the motion was made and there was an opportunity for discussion, CAC voted **unanimously** to approve the motion.

**Annual Standing Committee Reports**
Standing Committee 2016-2017 annual reports were received from CCAPT, CECD and CSL

**Budget Update**
Dean Lejuez gave a brief overview of the CLAS budget for AY 2017-2018.

**Overview of the goals for the College & Charge for CAC**
Dean Lejuez reported that the charge for CAC for 2017-2018 will be to review the following

- Family Friendly Policies and resources
- Accessibility and Gender Inclusivity

**College Assembly By-Law Review**
CAC reviewed the comments received during the two week College Assembly review of the By-Laws.

A final version of the College Assembly By-Laws will be distributed to College Assembly members for a final two week review period and vote.

There being no further business, the meeting was adjourned at 5:01 PM

**Next regularly scheduled meeting of the CAC will be Tuesday, October 10, 2017, at 4:00 PM in 210 Strong Hall**