**APPLICATION FORM**

**Research Excellence Initiative (REI) & General Research Fund (GRF)**

**Fiscal Year for Funding: 2025-2026**

**PART 1: ALL APPLICANTS**

Required for all GRF and REI applicants

**Grant in which you are applying to**:

[ ]  **General Research Fund (GRF**)

[ ]  **Research Excellence Initiative (REI**)

Fund Name: (Select from drop down): Choose an item.

If applying to multiple REI funds, please rank below for consideration:

***NOTE:*** *You may apply for more than one fund within a given year (including applying to multiple funds for the same project), but a separate application is needed for each fund and you must rank your preferences in the space below.*

**General Information:**

1. Principal Investigator (Last, First, MI): Click here to enter text.
2. Faculty Rank, Position, or Degree Sought: Click here to enter text.
3. Phone: Click here to enter text. Email: Click here to enter text.
4. Administrative Unit: (e.g., Center, Dept., Program, Major, or School): Click here to enter text.
5. Name of Advisor, Chairperson, or Supervisor: Click here to enter text.
6. Name(s) of Collaborators and Department and/or Institution (if any): Click here to enter text.
7. Project Title: Click here to enter text.
8. Status: [ ]  New [ ]  Renewal/Continuation (Justification must be included within Summary of Research Objectives)
9. Key Words**: (**Provide up to 10 words or phrases that describe your project)

*NOTE: Please consult information in the relevant REI fund description to be sure that you include all required information, including any “special requirements” within funds.*

* **Summary of Research Objectives** (1-2 paragraphs)

In a manner intelligible to any faculty member, summarize the research activities to be conducted that are relevant to the request for support (e.g., research proposal, reason for travel, description of scholarly work to be reviewed, student mentoring activities, objectives of a proposed conference, research being conducted during teaching release, etc.).

Include expected impact of the proposed work, the anticipated outcomes as they relate to the goals of the fund, and the plan for student engagement.

* **Timeline**

Timeline specifics (with dates) of measurable outcomes that include completion of creative works, scholarly products, funding applications, travel, and/or student involvement as applicable to the specific objectives of the fund.

* **Budget Justification**

Please add a brief (1-page maximum) Budget Narrative to accompany the attached Excel Budget Form. See fund descriptions for requirements.

**PART II: EXPANDED PROJECT DESCRIPTION**

Required for GRF and REI: CRF, TSU, FIG, FWI, CLD funds only

* **RESEARCH PLAN, SUPPORTING DATA**

1,200 word limit excluding figures and bibliography.

Describe in more detail the background, project goals and objectives, approaches, and significance/impacts of the research activities to be conducted. Please describe how student participation plays (if applicable) a role in these activities as relevant to the goals of the fund.

***NOTE:*** *Please consult all information in the relevant fund to be sure that you include all required information, and it is up to the applicant to relate this description to the goals of their specific fund.*

* **CURRENT, PENDING and FUTURE Research Support (as relevant)**

Please list all current research or projects submitted for support (internal & external). Include name of agency, title, amount, and co-investigators and the funding period.

If applicable: What are plans for future support of this project or its substantial equivalent? To what extent does this request duplicate or supplement your presently funded research or the research program of a collaborator? Be specific about your plans for application, agencies and time schedule.

***NOTE****: If you believe that there are not appropriate external funding sources for this work, please indicate that here and provide a short rationale for why this is the case.*

**PART III: GRF PROGRESS**

GRF applicants only

* **PROGRESS ON PAST GENERAL RESEARCH FUND APPLICATIONS**

If you were awarded General Research Fund Allocations in the past, please give account numbers for the two most recent allocations:

(For past account numbers you can contact Kelly Baysinger – kbaysinger@ku.edu)

Account Number: Click here to enter text.

Title: Click here to enter text..

$ Amount: Click here to enter text.

Account Number: Click here to enter text..

Title: Click here to enter text.

$ Amount: Click here to enter text.

Total number of awards provided by General Research Fund

Total # of Awards: Click here to enter text.

# of Awards received for current “Titled” project: Click here to enter text.

List results of all past General Research Fund Allocations in terms of publications, proposals, grants and contracts for outside support. **Please list publications in bibliographic format (or attach list).**

**PART IV: HUMAN SUBJECTS/RECOMBINANT DNA COMPLIANCE FORM**

Required by all GRF and REI applicants

*Please attach the University Regulations for Research Projects Human Subjects Form. If the proposed study involves the use human subjects and/or experimental animals, the appropriate form MUST be filed for review with the Institutional Review Board (IRB) at the time of application. Enclose approvals, if applicable* ***This page and any approvals are required!*** *Applications without the accompanying required IRB protocol submission will not be evaluated.*

**UNIVERSITY REGULATIONS FOR RESEARCH PROJECTS**

1. Human Subjects

a. Does this project involve human subjects (includes interviews, questionnaires, surveys and observations...)? **Yes**[ ]  **No**[ ]

b. If Yes, have you applied for approval from the Human Research Protection Program (HRPP, 4-7429)? **Yes**[ ]  **No**[ ]

c. Have you received approval? (If Yes, attach the approval) **Yes**[ ]  **No**[ ]

2. Animal Research

a. Does the project involve animals?  **Yes**[ ]  **No**[ ]

b. If yes, have you applied for approval from the Animal Care Committee (4-5587)?

**Yes**[ ]  **No**[ ]

c. Have you received approval? (If Yes, attach the approval)  **Yes**[ ]  **No**[ ]

3. Radiation Safety

a. Does the project involve radiation sources (includes x-rays, radioisotopes etc...)?

 **Yes**[ ]  **No**[ ]

b. If Yes, have you applied for approval from the Radiation Safety Committee (contact the Environment, Health & Safety Office, 4-4089)? **Yes**[ ]  **No**[ ]

c. Have you received approval? (If Yes, attach the approval)  **Yes**[ ]  **No**[ ]

4. Kansas Ecological Reserves

a. Does the project involve the Kansas Ecological Reserves? **Yes**[ ]  **No**[ ]

b. If Yes, have you applied for approval from the Director of the Kansas Biological Reserves (Ed Martinko, 4-7770)? **Yes**[ ]  **No**[ ]

c. Have you received approval? (If Yes, attach the approval) **Yes**[ ]  **No**[ ]

5. Biohazards

a. Does the project involve Recombinant DNA or other biohazardous materials?

 **Yes**[ ]  **No**[ ]

b. If Yes, have you applied for approval from the Institutional Biosafety Committee (contact the Environment, Health & Safety Office, 4-4089)? **Yes**[ ]  **No**[ ]

c. Have you received approval? (If Yes, attach the approval) **Yes**[ ]  **No**[ ]

**Final approval of any allocation will be contingent upon compliance with the above University regulations.**

**Please also attach the following:**

[ ]  Curriculum Vitae/s or resume/s as required in the fund

* Maximum 4-page limit emphasizing recent record of applicant

[ ]  Budget with signatures (fill out only relevant parts of the Excel Budget Form)

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Signature of applicant Date

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Signature of chairperson (for faculty), advisor (for students), Date

or supervisor (for staff) indicating approval of this application